



Contact details: 76215962

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Curriculum Vitae of Mzwandile Vilakati : P. O Box A279, Swazi-Plaza, Swaziland

Mzwandile Vilakati

Personal details

Sex	Male
Nationality	Swazi
Date of Birth	16 May 1985
Marital status	Single
Languages	English, Siswati
Drivers' Licence	Class E

Career objectives

To be part of a dynamic organisation where my experience and skills within the Information Technology Field can be fully maximised for further development of the organization.

Work experience

Current Employer:	John Snow Incorporated
Position:	Systems Administrator
Commencement:	March 2011 to date

Key Result Areas

- Maintain and Monitor Male Circumcision SQL 2008 database
- Database design
- Write & run SQL scripts / jobs
- Data element mapping and analysis
- Verifying accuracy of data collected through data quality tools
- Configure and maintain wireless networks
- Install software applications and configure hardware devices
- Perform data verification assessments and data profiling
- Performs data back-ups
- Compile daily, weekly and Quarterly reports
- Develop dashboards for data presentations
- Orient end users on systems
- Monitor data collection
- Provide IT Support
- Maintaining Ministry of Health HRIS database

Previous Employer:	Swaziland Water and Agricultural development Enterprise
Position:	Asst: Network Administrator
Commencement:	2008 - March 2009

Duties and responsibilities

- Network logon authentication, windows to Linux
- I.T support
- Monitoring the local Area network
- Redesign and standardizing of company documents
- Implementation of signatures and group e-mails
- Network traffic control

- Perform back-ups
- Provide
- Preparing materials to use in discussions and briefing sessions
- Creation of user accounts and permission policies

Previous Employer: Swaziland Post & Telecommunications
Position: Data Clerk
Commencement: Jan 2005 – May 2005

Duties and responsibilities

- Capturing of School fees receipts into the database system
- Verifying to ensure all source documents are complete

Previous Employer: Simave Construction Company
Position: Driver / Summer Job
Commencement: 2006 - 2007

- Transporting Staff and materials to sites

Education

Diploma in Information Communication Technology (Tshwane University Of Technology)

Bachelor's Degree in Information Communication Technology (Tshwane University Of Technology)

Certificate in Network specialist (Pretoria IT Business Campus) - Current

Consist of the following Modules:

- Microsoft Certified Systems Engineer 2003
- Implementing & maintaining Microsoft SQL 2005 databases
- CompTIA NETWORK+ 2009
- CompTIA A+701 Essentials & 702 Practical Applications
- CompTIA LINUX+ 2009
- CompTIA SECURITY+ 2009
- Microsoft Certified Desktop Systems Technician
- Certified Wireless Network Administrator
- CompTIA SERVER+ 2009
- CompTIA PROJECT+2009
- Intro to Project Management
- Marketing and Sales
- Windows XP & Vista

Technical Skills

- Designing of Interactive Dashboards
- Microsoft Access/Excel/Word 2010
- Automating Reporting tools
- SQL 2008

- C# / VB /C++ programming

Special Skills

- Team player, analytical thinker, innovative and self-driven

Awards Received

- First year student Mentor (2007)
- Best Mathematics student grade 10 (2003)
- Basketball National team Player (2002)

Referees

Mr. P. Shabangu
John Snow Incorporated / IHM
M & E Technical Advisor
Swaziland
Tel: (+268) 2404 0896
E-mail: patrick@ihm-southernafrika.org

Dr. Ray M Kekwaletswe
Tshwane University Of Technology
Head of Informatics Business Applications Department
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Mr. K. Sikwibele
John Snow Incorporated / IHM
Country Manager / CEO
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Declaration

I hereby declare that the particulars given are true and correct

MS Vilakati